Reviewer Instructions for Blackbaud Grantmaking (formerly GIFTS Online)

Website to view all applications assigned for your review:

https://pedsresearch.goreviewers.com/

When you login for the first time:

1) We recommend that you change the display to table view to more easily view and sort a list of the applications.

GIFTS Online Reviews		My Profile Change	jkenny2@emory.edu E-mail Change Password Admin Help Logout
Welcome to the reviewer portall	Previews 9 active		Q Discussions 0 new
Active 9 Filter Active 9 Filter Invited 0 Filter reviews	٩	Display (more options) ■ ■ = Click the mi	ddle icon for table view

2) When you click the checkbox next to an application, the menu on the right-side of the screen will expand to give you more options. It may be easiest for you to click "Send to PDF" so that a single PDF of all application documents appears for download.

GIFTS Online Revie	WS						My Profile Char	nge E-mail	Change Passw	jkenny2@emory.ed ord Admin Help Logo
Welcome to the reviewer portal!			Â	REVIEWS 9 active			ANNOUNCEMENTS 0 new		Q;	oiscussions D new
Active 9	Filt	er ïlter reviews		Status		Display (more options)	Project	Project End	Actions (1 record selected)
In Progress		Form/Application	n Status In Progress	Date 12/17/2017	Last Name Chonat	First Name Satheesh	Project Title Complement Activation in Sickle Cell Disease	Start Date 12/1/2017	Date 11/30/2018	Copen
X Pinned		Atlanta Pediatric Scholars Program	In Progress	12/17/2017	Raikar	Sunil	Targeting T-cell malignancies with chimeric antigen receptor (CAR) gamma delta T cells	12/1/2017	11/30/2018	Opload Document
		Atlanta Pediatric	In Progress	12/15/2017	Summers	Ryan	Development of biomarkers of sensitivity to MRX- 2843, a dual MERTK and FLT3 inhibitor, for the treatment of pediatric acute leukemia	12/1/2017	11/30/2018	 Discuss Send to PDF
		Atlanta Pediatric Scholars Program	In Progress	12/15/2017	Chandrakasan	Shanmuganathan	Targeted non-genotoxic hematopoietic stem cell transplant conditioning approach	12/1/2017	11/30/2018	E-mail Jennifer Villaseñor
		Atlanta Pediatric Scholars Program	In Progress	12/15/2017	Aumann	Waitman	Identification of Novel Protein Interactions and Novel Effector Genes in CALM-AF10 Leukemia	12/1/2017	11/30/2018	X Export to Excel
		Atlanta Pediatric Scholars Program	In Progress	12/15/2017	Grunwell	Jocelyn	Targeting Neutrophilic Inflammation in Pediatric Acute Respiratory Distress Syndrome	12/1/2017	11/30/2018	

3) Alternatively, you can double-click an application to see the screen where you enter your review scores and comments. From this screen, you can still click "Send to PDF" on the right side menu. In addition, you can click **Documents** on the left-side to view all the application documents separately and **Affiliations** to view members of the research team.

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4) You can save any scores or comments by clicking Save at the bottom of the screen, but nothing is actually submitted until you click Submit on the right side.

Actions							
★ View Request							
🚯 Upload Document							
Submit	Submit!						
Send to PDF							
E-mail Kolcov Little							

5) **After you submit your review**, you can view a table of your scores and comments by clicking Submitted on the left side of the home screen.

- 6) If you do not see your scores and comments, click **more options** next to **Display** and ensure the correct **view** is selected from the drop-down list. Select a view that starts with Portal: Submitted for example:
 - a. Portal: Submitted Center Pilots
 - b. Portal: Submitted JFF Pilots
 - c. Portal: Submitted Fellow/Resident

Blackbaud Gra	antmaking™					
Welcome to the reviewer portal!		Â	REVIEWS O active		Ę	
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More options also allows you to sort your reviews by any column:

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Please contact the center coordinator or manager if you have any questions.