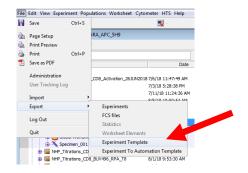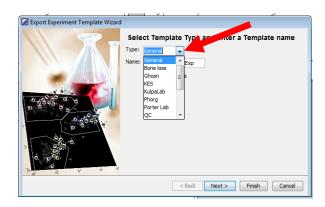# Creating an Experimental Template

This is highly recommended for any experiment you expect to do multiple times over a period of longer than a month. The flow core will delete data that is older than a month old including the experiments in Diva. However, we do not delete the experimental templates that are saved as below.
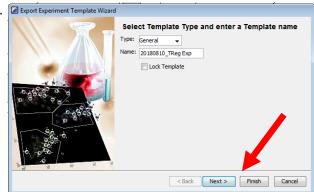
1. Open the experiment you wish to make a template of.
2. Highlight the name of the experiment
3. Click on Export→ Experiment Template

4. Either find the tab for your lab in the drop down box, or type in your lab name.

5. Fill in a meaningful name for the experiment. (We highly recommend adding a date as part of the name)

6. Click Next and add more info about the experiment or click Finish.

Your Experiment template is saved and can be opened by clicking on New Experiment and choosing the template you wish (organized by tab).